

THE HARRIS-LAKE PARK COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION MET IN ROOM 9B OF THE MIDDLE/HIGH SCHOOL ON SEPTEMBER 18TH, 2018 AT 6:30 P.M. FOR THE PURPOSE OF HOLDING THE ORGANIZATIONAL AND REGULAR MONTHLY MEETING. PRESENT WERE THE FOLLOWING PERSONS: Directors Harmon, Hibma, Stahly, Elser and Bensley; Superintendent Irwin, Principal Hiemstra and Secretary Gunderson. Science teacher, Craig Jacobsma, was also present.

The Board began the meeting with the Pledge of Allegiance.

The regular meeting was called to order by Vice-President Stahly at 6:30pm.

A motion was made by Director Harmon, seconded by Elser to approve agenda items 3-5 as printed. Motion carried 5-0.

Director Harmon made a motion, seconded by Elser, that the Board approve the bills from the General Fund in the amount of \$231,096.54, bills from the Activity Fund in the amount of \$11,473.54 from the Capital Projects Fund in the amount of \$323.25, in the PPEL Fund in the amount of \$18,729.77 and from the Food Service Fund in the amount of \$14,287.01 and also approve the minutes, Secretary's Reports, Activity and Food Service Reports. Motion carried 5-0.

(The bills are listed at the end of this document and by this mention become a part hereof.)

The following Board policies were given to the Board requiring annual review: 101-Educational Objectives, 101E-1-Mission Statement, 101E-2-Goals, 101E-3-Objectives, 101E-4-Review Communication Process, 104 - Anti-Bullying/Harassment Policy, 104R-1 - Anti-Bullying/Harassment Investigation Procedures, 104E-1 - Anti-Bullying/Harassment Complaint Form, 104E-2 - Anti-Bullying/Harassment Witness Disclosure Form, 104E-3 - Disposition of Anti-Bullying/Harassment Complaint Form, 412.13 - Hazardous Chemical Disclosure, 505.9 Parental Involvement, 603.1 - Class Size - Class Grouping and 605.4-Graduation Requirements. Director Elser made a motion, seconded by Harmon to approve the second reading of the above mentioned policies. Motion carried 5-0.

Vice-President Stahly adjourned the meeting at 6:33 pm.

Superintendent Irwin called the organizational meeting to order at 6:34 pm.

Superintendent Irwin called for nominations for Board President. Director Harmon nominated Director Stahly as Board President. A roll call vote was taken. Motion carried 5-0.

Secretary Gunderson administered the oath of office to President Stahly.

President Stahly called for nominations for Vice-president. Director Elser nominated Director Harmon. A roll call vote was taken. Motion carried 5-0.

Secretary Gunderson administered the Oath of Office to Vice-President Harmon.

Director Elser made a motion, seconded by Bensley, that the board hold regular monthly meetings on the third Monday of each month at 6:00 in room 9B of the Middle/High School Building. Motion carried 5-0.

Director Harmon made a motion, seconded by Elser that the Board adopt Roberts Rule of Order to be followed in conducting Board meetings. Motion carried 5-0.

President Stahly adjourned the organizational meeting at 6:39 pm.

The Board entered into the new business of the meeting.

A motion was made by Director Elser, seconded by Harmon, to approve agenda items 9-12 as printed. Motion carried 5-0.

Science teacher, Craig Jacobsma, presented to the Board. This is his 5th year at H-LP and he teaches 6th, 7th and 9th grade science and anatomy. In his classroom he is moving toward more labs and technology. For the past two years he received the STEM grant totaling \$10,000. He enjoys having freedom with this curriculum. He wishes for more time to work on making a STEM connection.

Elementary Principal Andy Irwin reported the elementary also received STEM grants this summer and attended a training workshop for STEM. Assessments will be in the spring this year. We are technically able to handle the testing software. He showed a presentation composed by both 3rd grades classes about when they went to the Ag-citing experience at the fair.

Principal Hiemstra reported last Monday was our first two hour late start for professional development. They used MobileMind to take micro courses related to Google. Midterms are Friday. The student assistance team will have interventions for those students struggling. This is homecoming week. The coronation will held at the MS/HS gym this year. There is no homecoming dance. The bon-fire is not a school sponsored event.

Superintendent Irwin reported on student enrollment. Student data is in the process of being uploaded to the testing site. The preliminary certified enrollment numbers appear to be down slightly compared to last year at this time. Students actually served are down in numbers. The trend appears to be flat or slightly downward.

Director Hibma made a motion, seconded by Elser to approve the request from the 2019 senior class for open campus. Motion carried 5-0.

Secretary Gunderson presented the 17-18 Certified Annual Financial Report and Special Education Supplement to the Board.

Director Harmon made a motion, seconded by Elser to approve the modified allowable growth for a negative special education balance of (\$25,185.05). Motion carried 5-0.

November 15th is the School Board Convention.

Director Harmon made a motion, seconded by Elser to approve the college course textbook fee for 2nd semester of \$50 per student per semester. Motion carried 5-0.

Superintendent Irwin gave a capital projects update. There are HVAC concerns. There is a potential Geo leak at the MS/HS and rooftop issues may be causing control problems. We are looking at different companies to possibly set up a yearly maintenance schedule.

The following Board policies were given to the Board for review:

205.5-Board of Directors and Superintendent, 205.6-Board of Directors and District Personnel, 205.7-Board of Directors and Area Education Agency, 205.8-Board of Directors and Adjoining District School Boards, 205.9-Board of Directors and Elected Officials, 205.10-Authorization for Use of Credit Cards, 206-Board Member Service, 206.1-New Board Member Orientation, 206.1E-Board Member Orientation, 206.2-Board Member Development Opportunities and 206.3-Board Member Insurance. Director Elser made a motion, seconded by Hibma to approve the first reading of the above mentioned Board policies. Ayes: Elser, Hibma, Stahly, Harmon and Bensley. Nays: None. Motion carried.

President Stahly adjourned the meeting @ 8:03 pm.

The next regular meeting will be held Tuesday, October 16th, 2018 @ 6:00pm in room 9B of the MS/HS building.

Mindy Gunderson
Board Secretary

Douglas Stahly
President, Board of Education